

Instructions for completing a Multi-year Exercise Strategy (strategy to be reviewed and updated annually)

Concept: The creation of a capabilities-based exercise program begins with identifying the jurisdictional capability priorities, and outlining a multi-year schedule of training and exercise activities that entities will undertake to enhance and validate those capabilities. These activities are tied to a wide range of threats and hazards, and the economic framework that necessitates prioritization and input from various preventer and response partners.

County Name	K.S.A. 48-929 Each county.....shall establish and maintain a disaster agency responsible for emergency management and coordination of response to disasters... K.A.R. 56-2-2 (f) development and coordination of a local exercise program to test the capability of the jurisdiction to implement the emergency operations plan.
Planning Year	Exercise documentation is recorded / tracked on a Calendar Year basis (January – December)
Proposed Date	Record the “actual” date(s) being targeted for each of the exercises being proposed (eg. MM/DD/YYYY). NOTE... <i>It is understood that dates selected may change for unforeseen reasons; if changes are made during current year, please notify kdem.exercises@gmail.com with the alternate date(s).</i>
Capabilities to be tested	List those capabilities that each proposed exercise will be testing.....(a list of the target capabilities is posted on the KDEM exercise website)
Exercise Type	According to DHS exercise principles, there are two levels of exercises: 1) Discussion-based (eg. Seminar, Workshop, Tabletop, Game) and 2) Operations-based (eg. Drill, Functional, Full Scale) Kansas exercise program guidance requires EMPG funded jurisdictions to maintain a multi-year exercise schedule that includes, at a minimum, two discussion-based or one operations-based exercise per year...(The State of Kansas Exercise Program Guidance is posted on the KDEM exercise website)
Location	Provide the proposed location(s) of the exercise site.
Primary Scenario (hazard)	List the type of event that is going to drive the exercise play
Hazard component	Answer “yes” or “no”. Based on SEC. 303 [42 U.S.C. 11003] All Kansas counties must make provisions to comply with the SARA Title III requirements, which requires each local emergency planning committee (LEPC) to review the comprehensive emergency response plan annually and shall develop methods and schedules for exercising the emergency plan.
Players	List those agencies being asked to participate in the exercise.
Exercise Planning Committee Members	Form submission must include those key personnel from the jurisdiction providing input into this strategy According to HSEEP principles, the multi-year exercise strategy is a product of a Training and Exercise Planning Workshop (TEPW). To be conducted annually, it creates an opportunity for jurisdictional stakeholders to coordinate training and exercise activities and track improvement plan efforts against current and projected capability-based goals. <i>(The date of each annual TEPW should be included within this schedule)</i>